



Queen Mother's Clothing Guild
a clothing and linen charity since 1882

Annual Report 2018

HELP US TO HELP OTHERS

www.qmcg.org.uk
Charity Registration No. 211764



Hugo Burnand

HRH Princess Alexandra, the Hon. Lady Ogilvy
Patron



Patron: HRH Princess Alexandra, The Hon. Lady Ogilvy

Trustees: Gillie Jackson - Chairman of the Trustees
Sharon Stewart - Treasurer
Jane Fitzgerald
Majella Forster
Teresa Myers
Jane Tham
Susan Wallace

Executive Committee: Majella Forster - Chairman of the Executive Committee
Linda Thompson - Vice Chairman - until 06.03.2018
Julia Knight - Vice Chairman - from 23.05.2018
Sharon Stewart - Treasurer
Diana Dix - from 06.03.2018
Mary Guppy
Sallie Hawkins - from 20.11.2018
Victoria Spendlove - President of the Royal Group

Secretary: Heather Mears

Charity Number: 211764

Registered Address: 22 Stamford Brook Road
London
W6 0XH

Independent Examiner: Heyburn Bennett Ltd
9 Bridge Street, Walton on Thames
Surrey KT12 1AE

Investment Advisors: Investec Wealth and Investment Limited
30 Gresham Street
London EC2V 7QN



TRUSTEES' REPORT

for the year ended 31st December 2018

The Trustees present their accounts for the year ended 31st December 2018.

The accounts have been prepared in accordance with the accounting policies set out in the statement and notes to the accounts.

Purpose of the Queen Mother's Clothing Guild (QMCG)

The aim of the Queen Mother's Clothing Guild is to buy, make and source new clothing, sleeping bags and linen and distribute these items once a year to British charities, operating only in the United Kingdom, to help vulnerable and homeless people.

Why our work is important

The Queen Mother's Clothing Guild is one of the oldest charities in the United Kingdom and, from its inception in 1882, its purpose has been to support those in need. QMCG responds to requests from charities across the United Kingdom for items they have difficulty in sourcing themselves, but who greatly need these items in order to continue the wonderful work they are doing to help those with specific needs.

QMCG believes that the gift of new clothing or linen provides not only warmth and comfort, but helps to restore dignity and self-respect.

How we work

Each year QMCG receives requests from charities across the UK that we support for items for which they have a specific need. Our list of supported charities includes homeless shelters and outreach units, refuges for women escaping domestic violence, hospices providing respite or end of life care for children and adults, hostels providing support and rehabilitation for ex-servicemen and women, and many others.

QMCG distributes once each year in the late autumn, before the worst of the winter weather. This year following the previous especially harsh winter and in response to requests from charities helping the street homeless, we sourced and distributed to them foil survival blankets in addition to the other items that can determine whether street homeless survive the coldest nights of the winter.

Where we work

QMCG works with charities across the UK but its main activities are in England and Scotland.



Public Benefit

In setting the objects and activities of the charity the Trustees have given careful consideration to the Charity Commission's general guidelines concerning public benefit. QMCG continues to place great emphasis on its work to support other charities in their work by donating new clothing and linen to assist where they have difficulty in sourcing these items themselves.

The public benefits of QMCG's work are wide reaching through the varied charities it supports and can be seen as both direct and indirect in their nature. Direct through the practical help that is given to the charities QMCG supports in response to their actual needs. Indirect through the positive effect of these donations of new clothing and linen on those who receive them, helping to restore their sense of self-worth and dignity, both essential to those facing hardship.

Fundraising

Under the Charities Act 2016 all charities in England and Wales are required to state in their annual reports if they are subject to voluntary fundraising regulation and whether or not they have paid the levy.

Charities that spend more than £100,000 a year on fundraising are expected to make a voluntary contribution to the regulator's running costs. This varies from £150 to £15,000 depending on size.

As the Guild spends considerably less than £100,000 a year on fundraising it is, therefore, not eligible to pay the voluntary contribution to the regulator's running costs that would be required under the Charities Act 2016.

Risk Assessment

Again this year, in making decisions, the Trustees have had due regard to the Charity Commission Guidance on public benefit, in compliance with section 4 of the Charities Act 2006, and have given consideration as to how the activities of the Guild contribute to its charitable status.

In terms of QMCG's risk assessment policy, the programme of visits to those charities we support continued this year. These visits provide us with information about the charities, their current needs and how we can best assist them. These visits also help to guard against the inappropriate use of our donations and, accordingly, we maintain a system of regular visits to the charities we support, existing and proposed, to monitor whether our donations are appropriate, relevant and are reaching those we aim to help. Our other main areas of risk are QMCG's two annual events, Packing Week and the AGM, and public liability insurance continues in place for both these events.



Chairman's Report

I am very pleased to report another successful year for the Queen Mother's Clothing Guild. Last year the Guild distributed over 30,500 items of clothing and linen to 64 charities, including 16 charities in Scotland, an increase in the number of items over the year before. This reflects the hard work and generosity of all those who supported the work of QMCG during the year, and to whom very sincere thanks are offered on behalf of the many you have made it possible for us to help.

Last year QMCG targeted the needs of charities working with the homeless, and this year while recognising that all charities continue to face increased demands for their services, QMCG will give particular attention to the needs of refuges for women, and how we can best offer support to these charities.

While income from fundraising was disappointing during the year, it continued overall to reflect the current difficult climate in the economy in general, and among the charity sector in particular. Presidents and supporters are again asked to consider fundraising and donating so that the QMCG will be able to continue to offer help to the growing number of those in need.

I would like to record my thanks and appreciation to all members of the Board of Trustees and Executive Committee for all they have done, and continue to do, to support the work of the QMCG. I would particularly like to record my thanks and that of my fellow Board members to Jane Tham who retires this year after serving five years as a member of the Board of Trustees. We would wish to place on record our thanks and appreciation for all her hard work and dedication to the QMCG.

The Trustees would wish to record our thanks to HRH Princess Alexandra for her continued, and valued support for the QMCG this year, and also our thanks to HRH the Countess of Wessex for her gracious attendance at Packing Week in November in support of the QMCG, which was very much appreciated by us all.

We are pleased to confirm that the accountants Heyburn Bennett Ltd and the financial advisors Investec Wealth and Investment Limited have been re-appointed to act for the QMCG for a further year.

Gillie Jackson
Chairman
Board of Trustees



ACCOUNTS

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) b of the Charities Act, and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

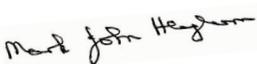
Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;

OR

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark John Heyburn
Heyburn Bennett Ltd 
Chartered Certified Accountants & Registered Auditors
9 Bridge Street, Walton on Thames, Surrey KT12 1AE

Date: 19th March 2019



QUEEN MOTHER'S CLOTHING GUILD

Receipts and payments account for the year ended 31 December 2018

		Unrestricted funds	Restricted funds	Total 2018	Total 2017
		£	£	£	£
Receipts					
Donations, Legacies and Grants	NOTES 1	20,616		20,616	29,938
Fundraising events	2	13,182		13,182	47,524
Other Charitable Activities	3	1,341		1,341	1,549
Income from Investments	4	19,827		19,827	27,929
Sub total				<u>54,966</u>	<u>106,940</u>
Asset and investment sales					
Receipts from sale of investments	5	173,472		173,472	80,528
Sub total				<u>173,472</u>	<u>80,528</u>
Total receipts				<u>228,438</u>	<u>187,468</u>
Payments					
Purchasing of Clothing and Linen	6	77,128		77,128	81,115
Running Costs	7	19,090		19,090	21,173
Other Charitable Activities	8	384		384	-
Sub total				<u>96,602</u>	<u>102,288</u>
Asset and investment purchases					
Purchase of investments	9	172,307		172,307	93,545
Investment Administration charges	10	3,216		3,216	84
Sub total				<u>175,523</u>	<u>93,629</u>
Total payments				<u>272,125</u>	<u>195,917</u>

Statement of assets and liabilities at the end of the period

Balances at Bank

Bank Current Accounts		21,970	63,606
Investec Wealth and Investment	11	63,187	64,845

Investment Assets

Investec Wealth and Investment	12	500,125	490,662
		<u>585,282</u>	<u>619,113</u>

Accumulated Fund

		<u>585,282</u>	<u>619,113</u>
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These accounts were approved by The Board of Trustees on 19 March 2019 and signed on its behalf by:

MRS GILLIE JACKSON
Chairman



Notes to Receipt and Payments Account

	2018 £	2017 £
1 Donations, Legacies and Grants		
Donations and Subscriptions	20,616	19,938
Legacies	-	10,000
Grants	-	-
	<u>20,616</u>	<u>29,938</u>
2 Fundraising Events		
Raffle	2,124	1,922
Other Fundraising	11,058	45,602
	<u>13,182</u>	<u>47,524</u>
3 Other Charitable Activities		
Sales of Aprons/Tea Towels	170	930
Sales of Notelets / Cards	516	363
Sales of Badges	70	100
Sales of Playing Cards	40	15
Miscellaneous Income	545	141
	<u>1,341</u>	<u>1,549</u>
4 Income from Investments		
Main Fund	12,994	21,073
Mrs Pipe's Fund	6,833	6,856
	<u>19,827</u>	<u>27,929</u>
5 Sale of Investments		
Main Fund	100,452	39,845
Mrs Pipe's Fund	73,020	40,683
	<u>173,472</u>	<u>80,528</u>
6 Purchasing of Clothing and Linen		
Purchase of Clothing and Linen	70,036	73,256
Purchase of items distributed to Scottish Charities	7,092	7,860
	<u>77,128</u>	<u>81,115</u>



Notes to Receipt and Payments Account

	2018 £	2017 £
7 Running Costs		
Packing Week and AGM expenses	11,449	13,390
Printing/Stationery/Postage	402	1,142
Website	175	199
Insurance	639	636
Secretarial Fees	6,297	5,486
Miscellaneous Expenses	128	320
	<u>19,090</u>	<u>21,173</u>
8 Other Charitable Activities		
Purchasing of Notelets/Cards/Aprons	384	-
	<u>384</u>	<u>-</u>
9 Purchase of Investments		
Main Fund	72,702	66,313
Mrs Pipe's Fund	99,605	27,232
	<u>172,307</u>	<u>93,545</u>
10 Investec Administration Charges		
Main Fund	2,220	84
Mrs Pipe's Fund	996	-
	<u>3,216</u>	<u>84</u>
During the year Investec charged an additional £4,814 (2017 £0) as a collective funds charge for managing the portfolios.		
11 Investec Wealth & Investment Cash Balance		
Main Fund	43,620	17,974
Mrs Pipe's Fund	19,567	46,871
	<u>63,187</u>	<u>64,845</u>
12 Investec Wealth & Investment Assets (at cost)		
Main Fund	322,709	345,342
Mrs Pipe's Fund	177,416	145,320
	<u>500,125</u>	<u>490,662</u>
The market value of both investments at 31 December 2018 was £559,042 (2017 - £586,163)		



BENEFICIARIES 2018

Barnardo's, Aberdeen	Princess Royal Hospital (NICU), Haywards Heath
Barons Court Project, London	Rachel House, Kinross
Bethesda Hospice, Stornoway	Ripon Community Hospital, North Yorkshire
Canterbury Oast Trust, Kent	Robin House, Balloch
Cardinal Hulme, London	Ronald McDonald House, Glasgow
Cardinal Winning, Glasgow	Ronald McDonald House, London
Changing Pathways, Essex	Royal London Hospital (NICU)
CHAS, Inverness	Salisbury Women's Refuge
Crawley Open House, Sussex	Salvation Army, Hoxton Centre
Croydon Refugee Day Centre	Salvation Army, Ripon
Cyrenians, Aberdeen	Seaview Project, St Leonards on Sea
Emmaus, Greenwich	Simon Community, Glasgow
Emmaus, Hastings & Rother	Snowflake, Hastings
Erskine Home, Bishopston	Spitalfields Crypt Trust, London
First Love Foundation, London	SSAFA, London Central City NE Division
Glass Door, London	St Anne's Home, Little Sisters of the Poor, Stoke Newington
Harrogate District Hospital	St Luke's Hospice, Essex
Hestia, Hammersmith & Fulham	St Michael's Hospice, St Leonards on Sea
Highland Hospice, Inverness	St Peter's Home, Little Sisters of the Poor, Lambeth
Home of Comfort, Southsea	St Peter and St James's Hospice, Lewes
Hope's Kitchen, Hastings	St Raphael's Hospice, Sutton
Horseback UK, Arboyne	St Thomas Hospital (NICU), London
Kairos, London	St Vincent's Hospice, Johnstone
Leonard Cheshire Disability, Bromley	Stoke Mandeville (NICU), Bucks
Little Havens Children's Hospice, Essex	The Passage, London
Little Sisters of the Poor, Glasgow	The Upper Room, London
London City Mission	Veterans Aid, London
Manna Society, London	West London Synagogue
Marie Curie, Hampstead	Westminster Society, London
Nazareth House, Edinburgh	Woking & Sam Beare Hospices, Surrey
Northwick Park Hospital NICU, Harrow	Women's Aid, Inverness
Open Doors City & Hackney PCT	Women's Aid, Ross-shire



LIST OF PRESIDENTS

BENGE, Mrs Lynn
BRIANT, Mrs Ruth
BRUNNING, Mrs Sally
CARTER, Miss Pamela
CARVER, Mrs Elizabeth
CLARENDON, The Dowager Countess
COBBETT, Mrs Jane
CRAWFORD, Mrs Tessa
DAUGHTREE, Mrs Sheila
DAVIES, Mrs Diane
DENISON-PENDER, The Hon Mrs Robin
DIX, Mrs Diana
EDNEY, Mrs Jean
FERRY, Mrs Sue
FITZGERALD, Mrs Jane
FORSTER, Mrs Majella
GILL, Mrs Karen
GUPPY, Mrs Mary
HALL, Mrs Zara
HAWKINS, Mrs Sallie
HELLIER, Mrs Norma
HURLEY, Mrs Kathleen
JACKSON, Mrs Gillie
JONES, Mrs Liza
KNIGHT, Mrs Julia
LITTLETON, Miss Jeni
MARDON, Mrs Sarah
MARSH, Miss Wendy
McEWAN, Miss Vera
MEEHAN, Mrs Natalie
MYERS, Mrs Teresa
PARRY, Mrs Rachel
RIVAZ, Mrs Fiona
ROBINS, Mrs Naomi
RUSSELL, Mrs Clare
SAMPSON, Mrs Lois
SPENDLOVE, Mrs Victoria
SQUIRE, Mrs Nicola
STEVENSON, Mrs Audrey
STEWART, Mrs Sharon
THAM, Mrs Jane
THOMAS, Mrs Sylvie
THOMPSON, Mrs Linda
TRINDER, Mrs Kate
WALLACE, Mrs Susan
WHITBREAD, Mrs Helen
WILKINSON, Mrs Caroline



THANK YOU LETTERS

THE UPPER ROOM

We are bowled over by your generous donation of amazing clothes and sleeping bags for our homeless guests. They couldn't be more perfect and hopefully it will help them to keep warm throughout the winter.

We thoroughly enjoyed visiting the Palace and to witness the fantastic display of donations. It was humbling to see the incredible time and effort which has gone into creating and gathering all the items which you distribute to charities helping people in need.

RONALD MCDONALD HOUSE CHARITIES

I just wanted to get in touch and thank you again for your wonderful donations. After going through it all, I am amazed at how much there was, and the quality. The variation was spot on, far better than I would have picked out myself. With the horrendous weather we had following the collection last week, the jackets went down really well, and we have already given away some of those, some pyjamas and some of the lovely blankets. You really do run a great event, and help to provide essentials to so many good causes.

EMMAUS, HASTINGS & ROTHER

Please pass on to everyone in the Queen Mother's Clothing Guild our enormous appreciation for the fantastic selection of clothing that we were given, which will help us enormously to clothe existing and new companions at the community.

WOKING AND SAM BEARE HOSPICE

A big thank you on behalf of the hospice for the towels, nighties, pyjamas and bed socks.

As I was delivering the items, a nurse actually said a patient needed some socks and we chose a pair for them – It was wonderful to be able to immediately help make a patient more comfortable with a donation item.

WESTMINSTER SOCIETY

Thanks again for the generous donation, we collected our bags this morning. We have been down to the Rainbow Family Centre with them and everyone is delighted. The quality of the clothes gets better and better every year and they are so appreciated by the families we support.

ST RAPHAEL'S HOSPICE

Thank you for the wonderful work the Guild undertakes in supporting so many charities across London. The gift of a warm coat/jacket, clean linen for a bed or a warm blanket in circumstances where warmth is difficult to maintain, means so much to so many people, particularly in these difficult times.



GIFT AID DECLARATION – multiple donation

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay in the current tax year.

Your address is needed to identify you as a current UK tax payer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £ and any donations I make in the future or have made in the past 4 years to:

Name of Charity: **QUEEN MOTHER'S CLOTHING GUILD**

Charity Number: **211764**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details

Title First Name or Initial (s)

Surname

Full Home Address

Postcode Date

Please notify the charity if you:

- want to change this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessed tax return or ask HM Revenue and Customs to adjust your tax code.

If you are making a donation through your Group President you can attach this form to your cheque and your President will send it on to the Treasurer at:

QUEEN MOTHER'S CLOTHING GUILD

22 Stamford Brook Road

London W6 0XH

